



Leighton Buzzard Canoe Club
LBCC Winter Series Marathon Event
Risk Assessment No 25

Risk Assessment Number	25	Date of Assessment	22 December 2019	Date of next Review	Annually
Establishment	Leighton Buzzard Canoe Club	Activity	Winter Series Event	Assessment Type See Note 1	Specific

Assessed by	J Stratford	Position	LBCC Safety Officer	
Approved by	Committee	Position	Chairman of LBCC Committee	

Hazards	Who is at Risk	Control Measures <i>(Specific existing Control Measures)</i>	Risk Factor <i>(Likelihood x Consequence)</i> See Note 2	Additional Controls <i>(Each Control measure is to be specific and managed)</i>	Residual Risk Rating <i>(See Note 4)</i>
Vehicles in car park crush injuries to personnel transiting around car park to club house	All spectators and competitors	Parking area is isolated on school land Parking marshals will be on site to guide vehicles into parking area. Parking marshals will be wearing High Visibility vests.	1 x 3 = 3 (Med)	Controls adequate	2
Placing kayaks on water from the landing stage and lifting boats out of the water, removing water from capsized kayak, back injury manual handling	All competitors	Bank Marshals will be available to keep landing stage clear of all persons other than competitors who will be getting on and off the water. All competitors are trained in correct lifting techniques for the kayaks. All capsized kayaks will be emptied of water prior to them being removed from the water in order to reduce weight and breakage of the kayak. All paddlers are trained in correct lifting emptying of kayaks and canoes after capsize.	2 x 1 = 2 (Low)	Controls adequate	1
Uneven ground	All competitors and	All competitors boats will be kept	1 x 2 = 2	Controls adequate	1

	spectators	<p>on the school field adjacent to the landing stage prior to the race. Tow path users will be warned of kayaks and competitors exiting the field to the landing stage. All competitors will gain access to landing stage by the steps of ramp, landing stage to be kept clear.</p> <p>Note towpath is a right of way and should be kept clear at all times.</p>	(Low)		
Capsize(Drowning)	All competitors	<p>Buoyancy aids are to be worn in accordance with BCU guidelines. All paddlers that have not completed FSRT and are also ranked division 7, 8 and 9 are to wear buoyancy aids. Buoyancy aids are correctly sized for the individual.</p> <p>All paddlers can be told to wear buoyancy aids by the Club Organiser in exceptional water conditions.</p> <p>The depth of water does not exceed 1.35mtrs mid channel and 0.9mtrs at the edges, many of the paddlers can stand on the bottom and wade to the canal edge.</p> <p>The canal is considered sheltered water with no current or flow that can pose a risk. Qualified first aiders are on site with telephones if required.</p> <p>All immersion into the water is</p>	1 x 3 = 3 (Med)	Controls adequate but continue to monitor	2

		<p>kept to a minimum. All paddlers are strongly advised to wear suitable footwear. Immersion into the water is kept to a minimum. All paddlers are taught to assist with any paddler in the water. Verbal communication is established with the person in the water by the rescuer. All LBCC Helpers have mobile phones and have local knowledge of area to direct emergency services if required.</p>			
Towpath collisions (Minor physical Injury)	All spectators and visitors	<p>Event marshal is to ensure that those following on bikes are reminded that they must give way to all other towpath users at all times and keep their speed to a minimum. Signs will be displayed along the towpath warning towpath users of the event.</p>	<p>1 x 3 = 3 (Low)</p>	Controls adequate	2
Portages Manual handling (Muscle injury slips, trips and falls)	Subject to class	<p>All paddlers are to wear appropriate non slip footwear. Paddlers are encouraged to respect other canal towpath users reducing third party liability. Marshalls are to control paddlers and warn them about risks of running at portage and warn public when necessary. All paddlers are to obey instructions from all marshals. Signs will be placed along the towpath indicating an event is taking</p>	<p>2 x 2 = 4 (Med)</p>	Controls adequate but continue to monitor	2

		place.			
Waterborne Bacteria Leptospirosis(Weils Disease)	All paddlers	All paddlers will be reminded by the event organiser as to the signs and symptoms associated with this disease. All paddlers will be encouraged to shower after paddling. All cuts and grazes are to be covered prior to paddling. Canal water is not to be drunk. Unnecessary immersion is discouraged in the canal	1 x 2 = 2 (Low)	Controls adequate	1
Collision with other watercraft Narrow Boats (Physical injury)	All paddlers	All paddlers are to adhere to the waterways code. Paddlers will keep clear of narrow boats. Obey instruction from bank marshals.	1 x 2 = 2 (Low)	Controls adequate	1
Collision at locks and lock gates (Physical injury)	All competitors	Paddlers do not use locks or paddle into them Paddlers are taught to portage safely around locks in order to gain entry to upstream or downstream water. Portaging is part of the race dynamics.	1 x 2 = 2 (Low)	Controls adequate	1
Swans and ducks (Physical injury)	All competitors	Paddlers are reminded to respect the wildlife and where necessary provide a wide berth or portage around swans and ducks.	2 x 1 = 2 (Low)	Controls adequate	1
Capsize Sharps in canal bed (cuts)	All competitors	Keep unnecessary immersion into the water to a minimum. All paddlers are encouraged to wear suitable footwear.	2 x 1 = 2 (Low)	Controls adequate	1

		Qualified first aid personnel will be at points along the race and club house.			
Fire	All spectators and visitors	Fire notices posted in club house, evacuation plan in place	1 x 1 = 2 (Low)	Controls adequate	1

Notes:

- 1 If using a 'Generic' risk assessment, Assessors and reviewers are to satisfy themselves that the assessment is valid for the activity and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.
- 2 The Assessor and reviewers are to note that they are responsible for the production of the risk assessment and that they by approving it indicate that the risk assessment is suitable and sufficient and they consider the risks to be acceptable.

High	Common, regular or frequent occurrence.	3	3 Med	6 High	9 High
Medium	Occasional occurrence.	2	2 Low	4 Med	6 High
Low	Rare or improbable occurrence.	1	1 Low	2 Low	3 Med
Risk Matrix Likelihood X Consequence			1	2	3
			Minor injury or illness.	Serious injury or illness.	Fatalities, major injury or illness.
			Low	Medium	High

- 3 When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included.

High	Improve control measures or consider not undertaking task. Conducting training at this level of risk is to be reported to the club committee.
Medium	Review control measures and improve if reasonably practicable to do so, consider alternative ways of carrying out task.
Low	Maintain control measures and review if there are any changes.

- 4 Record the residual Risk Rating to demonstrate that the risk has been reduced to an acceptable level.
- 5 All Risk Assessments are to be reviewed annually additional reviews maybe required as follows:-
 - If there is reason to doubt the effectiveness of the assessment.
 - Following an accident or near miss.
 - Following significant changes to the activity.
 - Following changes to personnel.
 - If "Generic" and prior to undertaking the activity.

Comments	
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